Things to do now:

Plenary

-titles and abstracts from Galef and Mideo

-Kelsy is booking a room at the Delta for Nicole Mideo

-reimburse Galef at the conference

-Kelsy is updating programs

Budget

-OE3C funds round up

-Budgeting to pass on $9000

-Leaves us $20,000 to play with

-$14,000 to conference services (for 150 people)

To finalize budget

-Figure out special diets

-130 people at all events except for Thursday night will be 110

-Figure out more how to spend more money

-2 drink tickets/person

-Breakfast

-Lunch space

-Ceramic mugs

Conference services:

-GL coding

-One person who wanted to do a poster and talk

Program:

-Short program needs room numbers

-UoG sponsor pages will be in short program; other two ads will be printed a separate double sided page

-Finish welcome letter in package

-Finish long program with abstracts

-T-shirt order

-Kelsy will email plenaries about t-shirt sizes

-Richard will ask t-shirt about mugs and sizes